Mentor final mentoring evaluation form

*The form should be completed by mentors at the end of the programme after capstone project is complete and after the final mentoring session has occurred.*

*Estimated time for survey completion: up to 10 minutes*

|  |
| --- |
| Date: |
| Mentor’s sector: o Human health o Animal health o Environmental health o Other |

**Please indicate how much you agree/disagree with each of the mentoring-related statements listed below where 1 is Strongly disagree and 5 is Strongly agree.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **A. Organization, infrastructure and logistics** | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Statement*** | | | | | | | | | | | | | ***Score***  1: Strongly disagree -->  Stronglyagree: 5 | | | | | | | | | | | | |
| A1. | | | The mentorship component of the Programme was well-organized and ran smoothly | | | | | | | | | | 1 | | | 2 | | | 3 | | | 4 | | | 5 |
| A2. | | | The administrative support was helpful and sufficient | | | | | | | | | | 1 | | | 2 | | | 3 | | | 4 | | | 5 |
| A3. | | | The mentoring environment (e.g., venue, distance-learning platform) was appropriate and facilitated the mentoring process | | | | | | | | | | 1 | | | 2 | | | 3 | | | 4 | | | 5 |
| A4. | | | The logistical arrangements (e.g., scheduling, location/link, materials) were adequate | | | | | | | | | | 1 | | | 2 | | | 3 | | | 4 | | | 5 |
| A5. | | | The materials and resources needed for mentoring were readily available or access to those was provided in a timely manner | | | | | | | | | | 1 | | | 2 | | | 3 | | | 4 | | | 5 |
| A6. | | | Enough time was provided to prepare for mentoring | | | | | | | | | | 1 | | | 2 | | | 3 | | | 4 | | | 5 |
| A7. | | | *Other remarks related to the organization, infrastructure and logistics of the programme* | | | | | | | | | | | | | | | | | | | | | | |
| **B. Communication from the implementer** | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Statement*** | | | | | | | | | | ***Score***  1: Strongly disagree -->  Stronglyagree: 5 | | | | | | | | | | | | | | | |
| B1. | | Communication from organizers was clear and timely | | | | | | | | 1 | | 2 | | | 3 | | | 4 | | | 5 | | |  | |
| B2. | | All necessary information, updates and changes to the programme were communicated effectively | | | | | | | | 1 | | 2 | | | 3 | | | 4 | | | 5 | | |  | |
| B3. | | The organizers were responsive to my inquiries and concerns | | | | | | | | 1 | | 2 | | | 3 | | | 4 | | | 5 | | | N/A[[1]](#footnote-2) | |
| B4. | | My role and responsibilities as a mentor were clearly communicated to me | | | | | | | | 1 | | 2 | | | 3 | | | 4 | | | 5 | | |  | |
| B5. | | *Other remarks related to the communication from the implementer* | | | | | | | | | | | | | | | | | | | | | | | |
| **C. Length/format** | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Statement*** | | | | | | | | | | | | | ***Score***  1: Strongly disagree -->  Stronglyagree: 5 | | | | | | | | | | | | |
| C1. | | | The duration of mentoring support was acceptable | | | | | | | | | | 1 | | | 2 | | | 3 | | | 4 | | | 5 |
| C2. | | | The pacing of the programme was manageable | | | | | | | | | | 1 | | | 2 | | | 3 | | | 4 | | | 5 |
| C3. | | | The modality of the mentoring sessions (e.g. in person, online) was effective for mentoring | | | | | | | | | | 1 | | | 2 | | | 3 | | | 4 | | | 5 |
| C4. | | | *Other remarks related to the length and format of mentoring support* | | | | | | | | | | | | | | | | | | | | | | |
| **D. General evaluation** | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Statement*** | | | |  | | | | | | | | | | | | | | | | | | | | | |
| D1. | Would you recommend to colleagues to serve as mentors in the GLLP? (Where 1 is Not at all and 10 is Highly recommend) | | | | 1 | 2 | 3 | 4 | 5 | | 6 | | | 7 | | | 8 | | | 9 | | | 10 | | |
| D2. | What is your overall satisfaction with the programme? (Where 1 is Extremely dissatisfied, and 10 is Extremely satisfied) | | | | 1 | 2 | 3 | 4 | 5 | | 6 | | | 7 | | | 8 | | | 9 | | | 10 | | |
| D3. | *Please provide overall comments, suggestions, recommendations, and points for improvement of the mentorship component:* | | | | | | | | | | | | | | | | | | | | | | | | |
| D4. | *What worked well during the programme in general?* | | | | | | | | | | | | | | | | | | | | | | | | |
| D5. | *What did not work well during the programme in general?* | | | | | | | | | | | | | | | | | | | | | | | | |
| D6. | *Please provide overall comments, suggestions, recommendations, and points for improvement of the Programme:* | | | | | | | | | | | | | | | | | | | | | | | | |

***Thank you for taking the time to complete this questionnaire! Your feedback helps us improve the programme.***

1. Not applicable [↑](#footnote-ref-2)